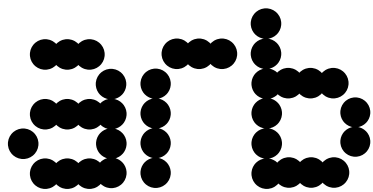


**Prescribed Examination  
Guidance Booklet (Part C)**

**After Examination**



Architects Registration Board

# Final Steps

## The Results

You will receive your result letter normally within three weeks of the examination and this will be emailed to you. The letter will tell you whether you have passed or failed the examination. If you fail the examination you will also receive a copy of the Examination Record which will identify the criteria you have met and the criteria that you have not met on this occasion.

Additionally the examiners may offer brief comments on the nature of the deficiencies.

If you fail the examination following interview, the examiners will provide feedback on why your responses were insufficient and did not give the examiners the assurance that you had met an appropriate level of understanding.

## What happens when you fail the Examination?

You will be allowed to take the examination again. You are advised to take your time and consider the feedback. You should bear in mind that you will need to put together new supporting material that shows you have addressed the criteria that were considered deficient.

There is help available, so please call the Registration team who will be able to advise you on the next steps going forward.

Please note that after your first attempt, you will be allowed two further attempts only. The Registrar may consider a request to sit the examination for the fourth time only when you can demonstrate that you have materially improved since your last attempt.

### **Download Examination form**

## Applying for Re-examination

If your letter and record sheet shows that you failed the examination and are to be re-examined, you are required to address all the criteria at re-examination and the full examination fee will apply.

However, at re-examination the examiners will have a copy of your previous report and they are unlikely to reach a different decision where criterion was judged to be satisfactory unless there is very good reason to disagree.

Please note that when completing the Comparative Matrix you complete the checklist for second or later application.

### **Download Matrix**

## Final Steps continued

Your letter and examination record states that you qualify for referral to lead examiner

Although your letter and exam record shows that you have failed the examination, because you have satisfied all the criteria in GC1 and a further 32 criteria you are not required to re-sit the entire examination again. You have therefore been offered a referral to the lead examiner whereby you have the opportunity to address the outstanding criteria through a postal or electronic submission. There is a reduced cost for this submission.

If you failed the examination, but have met all the criteria in GC1 and have satisfied a further 32 criteria, you may be offered a referral to lead examiner. This is where you can address the outstanding criteria through a postal submission. There is a reduced cost for this examination.

Can you appeal?

There is an appeals process which is set out in Appendix 2 of the Examination Procedures. You can only appeal on the grounds cited in these procedures.

**Download Procedures**

Can you apply for Part 2 as soon as you have passed your Part ?

If you are eligible to sit the Part 2 examination, it is open to you to apply for this once you have gained your Part 1 equivalence. Please do bear in mind the level differences for Part 2. Read the Part 2 Graduate Attributes carefully and make sure you are confident that the material you are submitting for Part 2 examination is of the requisite standard. You may find you have some additional work to do after satisfying the Part 1 criteria.

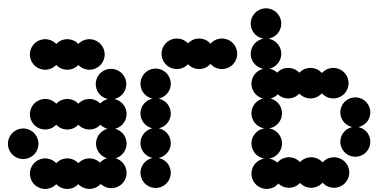
What happens when you have obtained Parts 1 & 2 equivalence?

Once you have satisfied both Part 1 and Part 2 equivalence you will need to complete a UK Part 3 qualification if you haven't already done so, through a UK School of Architecture.

**Part 3 schools**

Before sitting your Part 3 examination, you will be required to demonstrate a two year period of practical experience. You can find more information on the ARB requirements by accessing the Boards General Rules

**Download Practical Training Requirements**



**Architects Registration Board**

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