



Subject	Report on the Delivery of the 2014 Business Plan		
Status	Open		
Purpose	For Note		
From	Interim Registrar		
History	Parent Committee	First Submitted	Revision Number
	N/A	11/02/2015	1

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1. Purpose

To note performance against the 2014 Business Plan.

For Note

2. Terms of Reference

N/A

3. Open

4. Contribution to the Board's Purpose and Objectives

In delivering the Act, ARB's objectives are to protect the users and potential users of architects' services and support architects through regulation. These objectives are then reflected within the priorities and Business Plan set for each year. The Business Plan sets the programme of work for the year in order to achieve ARB's objectives and the review of performance against the Business Plan enables the Board to provide effective oversight.

5. Risk Implications




A failure to deliver the Business Plan effectively could impact on ARB's objectives and ARB's statutory functions.

6. Key Points

- i. The Board sets a Business Plan and budget each year. In July the Board received a mid-year update regarding progress against the Business Plan. Twice yearly updates on ARB's key areas of performance (Reporting to the Board updates), are provided to the Board in February and July. Specific updates of every year, on individual projects, are also provided where appropriate.

- ii. This annual update considers all areas of the Business Plan and notes, through a traffic light system, whether ARB has successfully delivered against the Business Plan.

The traffic lights are:

	ARB has delivered the plan this year
	ARB has delivered the majority of the item, with the balance of work to be concluded in 2015
	ARB did not deliver the plan item nor deliver the majority of the item

- iii. Attached as [Annex A](#) is the 2014 Business Plan with the inclusion of an end of year assessment.
- iv. The final section of the Business Plan focuses on the Key Performance Indicators (KPI's), whilst the traffic light system is applied to the other sections of the plan. Performance against the KPIs continues to improve in a number of areas, particularly in the area of Professional Standards. Further details are also available under Item 12 on the agenda (Reporting to the Board).
- v. The Board will be fully aware of the environment in which ARB had to operate during 2014 and that the Department for Communities and Local Government's (DCLG's) Periodic Review of the regulation of architects commenced in early 2014. As well as maintaining day to day operations and continuing to deliver the Business Plan, we had to operate with the review running in parallel for the majority of the year. Significant team resources needed to be diverted to ensure engagement with the Periodic Review was maintained throughout the year. Due to the continued vacancy of a permanent Registrar, the interim arrangements have provided development opportunities across the organisation. Throughout 2014, the staff team demonstrated flexibility and commitment, which enabled the smooth running of the day to day operations and delivery of the Business Plan.

- vi. The traffic light system shows that ARB's performance has been consistent and shows improvement in numerous areas against an ever increasing workload and the challenges which 2014 brought.

The Report contains further details regarding ARB's successes and achievements during 2014. There were no areas where ARB failed to deliver. There are two areas where continuous improvement work will roll over into 2015, which are:

- Continuing to ensure the investigations process is running smoothly and offers a fair process to all; and
- Finalising work on the secure external portal for key areas of ARB's work.
- Scoping work on the Routes to Registration project was delivered in 2014. Further work on this project has been postponed until further clarification is achieved on the Periodic Review.

7. Resource Implications

As above.

8. Communications

ARB establishes an annual Business Plan which outlines the work needed to support and deliver ARB's responsibilities and objectives. The review against the Business Plan assists the Board by providing oversight of ARB's delivery each year.

9. Equality and Diversity Implications

None identified.