

Response Form – 2011/05



Architects Registration Board

Consultation 2011/05 – Changes to General Rule 10

General Rule 10 relates to Committees, their membership and procedures. The proposed amendments provide greater clarity in relation to the Board's role in the appointment of committee members and provide an update to reflect changes made to the Board Handbook.

Response from:

(Name)

(Job Title)

(Organisation)

(Postal address)

(email address)

Please complete and return to Architects Registration Board, 8 Weymouth Street, London W1W 5BU, by Friday 21 October 2011, or you can email your response to elaines@arb.org.uk . You can also fax your response to 020 7436 5269.



Architects Registration Board

Original document	Draft suggested document	Comments
<p>10 Committees For the purposes of paragraph 21 of Part III of the First Schedule of the Act:</p> <p>a. the term of office of members appointed to a Committee established by the Board shall be as determined by the Board for that Committee;</p>	<p>10 Committees For the purposes of paragraph 21 of Part III of the First Schedule of the Act, in respect of Committees established by the Board (excluding the Professional Conduct Committee established by Statute):</p> <p>a. the term of office of members appointed to a Committee shall be as determined by the Board for that Committee;</p>	
<p>b. the Board shall elect a Chairman from among its members to preside at meetings, and in the</p>	<p>b. where a Board member ceases to be a member of the Board, they shall immediately cease to be a</p>	

event of a tie, he or she shall have an additional casting vote;	member of any Committee to which they have been appointed by the Board.	
c. save as otherwise provided by Statute or Rules, the quorum for any meeting of a Committee shall be not less than half the number of members of that Committee, but the Board may determine a greater quorum;	c. the Board shall appoint a Chair of each Committee from among its members to preside at meetings, unless the Board determines that the Committee may appoint its own Chair, and in the event of a tie, he or she shall have an additional casting vote;	
d. a casual vacancy arising on the Committee shall be filled by the Board;	d. save as otherwise provided by Statute or Rules, the quorum for any meeting of a Committee shall be not less than half the number of members of that Committee, but the Board may determine a greater quorum;	
e. a Committee shall regulate its proceedings in accordance with the Rules of Debate at Schedule 1 of these Rules and shall determine	e. a casual vacancy arising on the Committee shall be filled by the Board;	

the times, dates and place of its meetings;		
f. every committee shall report its proceedings in writing to the Board.	f. a Committee shall regulate its proceedings as far as possible in accordance with these Rules in respect of the smooth running of the meeting, voting and minutes, save that reference to the Chair shall refer to the Chair of the Committee, Committees shall determine the times, dates and place of their meetings;	
g. a Board member may not attend the meetings of any Committee of which he or she is not a member without the prior consent of that Committee. The Chairman of the Board, upon the request of a Board member or otherwise, may include any matter of Committee business for discussion by the Board as a whole in the event that the Chairman is satisfied that Board members would not otherwise be	g. every committee established by the Board shall report its proceedings in writing to the Board.	

provided with the information necessary to discharge their responsibilities;		
h. the Terms of Reference of each Committee shall be decided by the Board, and reviewed by both the relevant Committee and the Board as directed by the relevant Chairman.	h. a Board member may attend the meetings of any Committee of which he or she is not a member as an observer, provided their attendance is in the interests of furthering the Board's work and the Chair of the Committee is notified in advance. Observers shall have no right to speak at the meeting, nor can they claim an attendance allowance or expenses.	
	i. the Terms of Reference of each Committee shall be decided by the Board, and reviewed by both the relevant Committee and the Board as directed by the relevant Chair.	