

Update on Actions agreed at last meeting, 23 November 2017 (and those carried forward from previous meetings), if not appearing on February 2018 Agenda

Action	Update
Bring a paper back to the Board at the appropriate time regarding further developments about the Mutual Recognition Agreement (MRA) between the EU and Canada, and at the appropriate time, the Board should discuss whether those seeking to join the Register under the MRA should be required to undertake a domain specific test before entry to the Register.	A paper will be provided to the Board once more information is known.
Review the organisation's Key Performance Indicator bandings – to include benchmarking against other organisations and input from Internal Auditors.	This is included for discussion on the agenda for the February Operational Management Group meeting. There will also be an Internal Audit on Management Information taking place in 2018.
Monitor and report to the Board as appropriate on EU resignations.	We are currently monitoring the situation and will bring back further information as appropriate. There is an update contained in the Operational Activities report for the February 2018 meeting.
Undertake a review of the Board/Committee paper templates and consider timing of circulation of papers ahead of meetings. Board member feedback to be sought via online survey.	A survey concerning Board paper distribution was circulated on 25 October 2017. We will report back further once responses to this survey, as well as to comments made on this topic as part of the Board appraisals and Board and Committee Effectiveness Reviews have been collated.
Consider ways to improve and develop the annual Communications Report to the Board; as part of this, consider ARB's strategy and approach when communicating with Professional Bodies and how to better define the 'users of architectural services'.	This will be reviewed by the staff team with an update reported as part of the Operational Activities report.
Circulate Richard Parnaby's notes on the Public Chairs Forum session on Standards in Public Life.	To be circulated imminently.
Formulate a report on common themes arising from the Board appraisals and build into business planning with a view to implementing some of the ideas for improvement.	We are currently formulating this information.
Report back on suggestions/outcomes arising out of the 2017 Board & Committee Effectiveness Survey.	A brief overview of the outcomes is contained in the Chair's report at item 5 of the agenda. The full survey responses will be provided to all Board members and discussed as part of the development day in May 2018.

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