



<b>Subject</b>	<b>Chair's Report</b>
<b>Status</b>	<b>Open Session</b>
<b>Purpose</b>	<b>To report on the Chair's activities from February 2018 to May 2018</b>
<b>From</b>	<b>Chair</b>

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## 1. Meeting with Operational Management Group

On 6 March 2018, I met with the Operational Management Group (OMG) to discuss how we can refine our working relationship to benefit the Board and also ARB. We agreed several action points which included:

- Considering the introduction of a regular E-update to Board members between meetings, which could additionally include much of the information typically contained in the operational activities report but which would help keep Board members abreast of developments on a regular and ongoing basis
- Exploring the order of Board meetings, including changing the format of the agenda so that 'for decision' papers are considered first, followed by discussion papers.
- Ensuring that Board papers clearly set out the decision that is required of the Board and the rationale for the recommendation
- OMG including more detail about the history/context of an item in Board/Committee papers to ensure members have an appropriate level of information
- Considering the development of a yearly workplan which can be circulated to Board members with the Board papers for context

The meeting was productive and the OMG and I are committed to work together to ensure Board meetings are administered as smoothly as possible and that Board members continue to work with an appropriate level of information to make the strategic decisions required of them.

## 2. Liaison meeting with RIBA

The Chief Executive and I met with the President, Chief Executive and Executive Director of Professional Services of RIBA on 21 March 2018. We updated our counterparts on progress against the Periodic Review recommendations and the change in personnel at MHCLG which has seen Andrew Newton step aside as our sponsor lead, and William Richardson take over the role.

We discussed the progress of the Criteria review and reiterated our desire to continue to hold Criteria in common. Further updates will follow on our progress in this area.

The RIBA President and I had written a joint article which was later published on the ARB website and in the April 2018 edition of the RIBA Journal. This article was circulated to Board members. It sets out our respective roles and areas where we can collaborate to deliver our aims in a complementary way. A large part of the discussion at the meeting focussed on the ongoing commitment to work together to raise awareness of the Register to ensure consumers make informed choices, and the article reflected this.

RIBA raised that they had written to The Rt Hon Sajid Javid MP, Secretary of State for Housing, Communities and Local Government and Planning, outlining the opportunities for mutual recognition of qualification agreements. We will of course monitor any outcomes and advise the Board of developments accordingly.

**3. Letter to Dominic Raab MP, Minister of State for Housing**

I wrote to the Minister in February 2018 to introduce myself and ARB, to explain our role and remit, and to invite further engagement about the work we are undertaking at present. I will be sure to keep you up to date with any developments in this area.

**END**