

Update on Actions agreed at the open session of the last meetings, 19 and 29 July 2019 (and those carried forward from previous meetings), if not appearing on 11 September agenda.

Meeting Date and agenda item	Action	Update
19 July – Item 6 – Governance Review	A discussion should be held around Board effectiveness reviews.	This has yet to be scheduled but is on the list for future discussions.
	Explore demonstrating the relationships between Committees by way of a diagram.	An amended internal Framework demonstrating the Committees/ Advisors is currently being developed and will be circulated to Board members and uploaded to the Board Handbook once finalised.
	The Board should discuss the creation of sub-committees for finance, as seen in other organisations.	Further to the internal governance review, it was agreed that this was an area that did not need to be taken forward.
19 July – Item 7 – Operational Activities Report	The Head of Professional Standards to provide the Board with an overview of new website accessibility requirements, effective from 2020.	<p>The accessibility requirements are founded in new regulations called ‘The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018’. They are technical requirements that relate to making appropriate accommodations for people with disabilities.</p> <p>We are proposing to employ a new staff member with responsibilities for the website, who will ensure that all of ARB’s online services meet these requirements by the time the regulations come into force for ARB in September 2020.</p>
19 July – Item 8 – Mid-year Operational Reports	Review and challenge ARB’s Key Performance Indicators to ensure they remain appropriate.	Departments have reviewed their own performance targets, and proposals will be considered by the OMG before being brought to the Board at its first meeting of 2020.