

Update on Actions agreed at the open session of the last meetings, 11 September and 25 October 2019 (and those carried forward from previous meetings), if not appearing on the 9 December agenda.

Meeting Date and agenda item	Action	Update
19 July – item 6 – Governance Review	A discussion should be held around Board effectiveness reviews.	This has yet to be scheduled but is on the list for future discussions. The Executive will be working with the Chair on a short survey, which will be circulated to the Board in Spring 2020.
19 July – item 8 – Mid-year Operational Reports	Review and challenge ARB’s Key Performance Indicators to ensure they remain appropriate.	Departments have reviewed their own performance targets, and proposals will be brought to the Board at its first meeting of 2020.
11 September 2019 – item 6ii – Consultation on the General Rules	In future consultation papers, analytics concerning users accessing live consultation documents should be included.	This will be included in papers going forward.
11 September 2019 – item 8 – Operational Activities Report	The outcomes of the stakeholder research should be discussed by the Board when the outcomes were available.	The final stakeholder research report is expected at the end of December 2019 and will be discussed by the Board in early 2020.
11 September 2019 – item 8 Operational Activities Report	The Board may wish to consider the current position in respect of the E&D information ARB publishes, and decide what approach it wishes to take going forward.	The Executive is continuing to work on how we can increase the amount of diversity information we hold about those on the Register and who use our services. Progress in this area will be reported to the Board at its January 2020 meeting.
11 September 2019 – item 10 – Prescription Committee Annual Report	The Chair of the Prescription Committee should periodically attend Board meetings to present the Committee’s annual report and take questions.	The Chair of the Prescription Committee will be invited to relevant meetings going forward.